

KYSSAR BYLAWS

Last Revised: 16 November 2024

Article I – Membership

Section 1 - Applicants for membership in the Kentucky Society shall meet all the requirements for membership in the National Society, Sons of the American Revolution, and shall make application on the form required by the National Society.

Section 2 - The National Society, Sons of the American Revolution, recognizes annual members, life members, junior members, and memorial members. Life membership is available in the National Society only, not in the Kentucky Society.

Section 3 - All new applicants shall join the Kentucky Society through a chapter. After approval at the chapter level, the application shall be forwarded to the Kentucky Society Secretary in duplicate, together with the appropriate fees. The Secretary shall sign both copies and forward them to the Registrar. The Registrar or Assistant Registrar(s), shall check the application for errors or omissions, sign it, and forward one (1) copy to the Registrar General of the National Society.

Section 4 - Upon receipt of notification from the Registrar General of acceptance, the applicant shall be recognized as a member of the Kentucky Society, his state and national numbers entered by the Secretary, and his name entered upon the role of the Kentucky Society. The Treasurer shall issue to the new member his membership card. The Secretary shall notify the chapter secretary of such approval.

Section 5 - In the event an application is rejected or withdrawn, notification shall proceed in the same manner. Dues submitted with the application shall be returned, but the admission fees shall be retained to cover the costs of processing the application.

Section 6 - A Certificate of Membership shall be provided each new member as part of the admission process. Replacement certificates for members in good standing may be obtained through the Secretary from the National Society.

Section 7 - Whereas the National Society provides for Life Membership, the Kentucky Society no longer does so. Hence, a member may become a Life Member of the National Society, but must continue to pay annual state and chapter dues. Provisions of these Bylaws concerning Life Membership apply to those already holding this status, to future Life Members in the National Society, and to the Life Member Trust Fund (now converted to National Life Membership), established to administer their dues.

Article II – Dues and Fees

Section 1 - Annual per capita dues consist of national, state, and chapter dues. National dues are set by the National Society, state dues are set by the Kentucky Society, and chapter dues are set by each chapter.

Section 2 - Annual dues are payable to the Treasurer no later than December 15 of each year. A dues notice shall be mailed to all annual members no later than sixty (60) days prior to the due date, with a second notice sent to those who have not responded no later than thirty (30) days prior to the due date. A list of delinquent members shall then be provided to the chapter secretaries to enlist the help of the chapters in collecting delinquent dues. Chapters which wish to send out the dues notices to their members shall so notify the Treasurer no later than thirty (30) days prior to the date on which the first dues notices are to be sent out.

Section 3 - The Treasurer shall send to each chapter a roster of all members in good standing, as well as a list of those who have been dropped from the rolls for non-payment of dues, within fourteen (14) days after a final report has been submitted to the National Society. He shall remit to each chapter a check for the chapter dues of those annual members in good standing.

Section 4 - The Treasurer shall remit to the Treasurer General of the National Society the per capita national dues for all members in good standing, by the date, and in the manner, set by the National Society. The Assistant Treasurer shall have general knowledge of all the duties of the Treasurer. He shall be able to replace the Treasurer in any temporary emergency or permanent disability. He is not expected to assist the Treasurer on a day-to-day basis. He shall be knowledgeable of the provisions of the duties maintained by the Treasurer (Article 3, Section 5).

Section 5 - The fiscal year for the Kentucky Society and its chapters shall be the same as that of the National Society.

Section 6 - Fees for applications for membership, transfer of membership from another Society to the Kentucky Society, reinstatement after having allowed membership to lapse, and supplemental applications shall be those of the National Society plus those of the Kentucky Society as set by the Board of Governors and approved at an annual meeting of the Society. The Treasurer shall prepare and distribute to all chapters at each annual meeting a schedule of such current fees.

Section 7 - Membership applications received from the son, grandson, brother, nephew, or grandnephew of an SAR or DAR member, or the son of an SR member, or from a member of CAR under the age of 22, shall be charged fees in keeping with the provisions of the Bylaws of the National Society.

Section 8 - New members shall not be required to pay state or chapter dues for the fiscal year in which their applications are approved by the National Society. In addition, new members shall not have to pay national, state, or chapter dues for the year following

the approval of their application by the National Society, provided that the approval occurred on or after September 1st.

Article III – Duties of Officers

Section 1 - The President shall preside at all meetings of the Kentucky Society and of the Board of Governors, and shall exercise the usual functions and duties of a presiding officer. He shall perform such other duties on behalf of the Society, either in person, by correspondence, or by electronic means, as the Society or the Board of Governors may from time to time specify. He shall be responsible for the enforcement of the Society's Constitution and Bylaws. He shall be a member ex officio of the Executive Committee, and of all other committees except the Nominating Committee. He shall be responsible for the program of the meetings of the Society and the Board of Governors. The President shall also appoint (with the approval of the Board of Governors), the KYSSAR Liaison to the Kentucky D.A.R. Society, formally known as the National Society, Daughters of the American Revolution (N.S.D.A.R.); and the KYSSAR Liaison to the Kentucky C.A.R. Society, formally known as the National Society, Children of the American Revolution (N.S.C.A.R.). In addition, the President shall appoint (with the approval of the Board of Governors), the Society's newsletter editor, its webmaster(s), its social media editor, and its Americanism Report editor.

Section 2 - The President-Elect shall act as President in the absence of the President. He shall be a member ex officio of the Executive Committee, and of all other committees. He shall serve as chairman of the Nominating Committee and the Awards Committee, and shall perform such other duties as may be entrusted to him by the Society or the Board of Governors.

Section 3 - The Vice President shall act in the absence of the President-Elect. He shall be a member ex officio of the Executive Committee, shall serve as vice chairman of the Nominating Committee, and shall serve as chairman of the Membership Committee.

Section 4 - The Secretary shall conduct the general correspondence of the Kentucky Society, and shall be a member ex officio of the Executive Committee. In consultation with the President, he shall certify all acts of the Society, and shall have charge of the records of the Society. He shall give timely notice of the date, time, and place of all meetings of the Society and the Board of Governors, and shall attend the same. He shall certify the credentials of Society delegates to National Congresses. In the absence of the Recording Secretary, the Secretary shall temporarily assume the duties of that office until such time as the Board of Governors can make a suitable replacement.

Section 5 - The Treasurer shall collect and be responsible for all funds and securities of the Society. He shall deposit such funds in accounts with financial institutions in the Commonwealth, and shall make withdrawals from those accounts only as authorized by the Board of Governors. He shall make such payments to the National Society as are authorized by these Bylaws. The Treasurer shall keep a current roster of Society members, and report changes from any and all causes at each meeting of the Board of Governors. He shall serve as a member ex officio of the Executive Committee, and as chairman of the Budget Committee. The Treasurer shall temporarily assume the duties

of the Assistant Treasurer in their absence until such time as the Board of Governors can make a suitable replacement.

Section 6 - The Recording Secretary shall keep fair and accurate records of all proceedings and orders of the society, and shall give notice to the officers of all votes, orders, resolutions, and proceedings of the Society affecting them or pertaining to their respective duties. In the absence of the Recording Secretary, the Secretary shall temporarily assume the duties of this office until such time as the Board of Governors can make a suitable replacement.

Section 7 - The Registrar and/or Assistant Registrar(s), shall examine all applications for membership, and, if found acceptable, sign them and forward them to the Registrar General. He shall retain one copy of each application and proofs for the archives of the Kentucky Society. The Registrar shall keep a current roster of Society members, and regularly provide said roster to the Treasurer. In the absence of the Assistant Registrar(s), the Registrar shall temporarily assume the duties of this office until such time as the Board of Governors can make a suitable replacement. The Registrar is not responsible to perform the prescribed work of any Chapter Registrar and/or Genealogists, or to conduct their research, or to correct their missing information. The Registrar and/or Assistant Registrar(s), are simply to assist the chapters by providing guidance and training, by making recommendations, and by ensuring that applications are complete and accurate before approving, signing, and forwarding them to the NSSAR's Registrar General.

Section 8 - The Genealogist shall assist the Registrar and Assistant Registrar(s), as well as any Chapter Genealogists and Registrars, in the examination and evaluation of applications for NSSAR membership when so requested. The Genealogist shall provide guidance on the interpretation of accepted genealogy practices, and shall suggest approaches to solving problems in proofs of lineage and service through records analysis, and genealogical research. The Genealogist is not responsible to perform the prescribed work of any Chapter Genealogist and/or Registrar, or to conduct their research, or to correct their missing information.

Section 9 - The Chancellor shall be an attorney licensed in the Commonwealth of Kentucky, and provide counsel on legal matters affecting the Society. The Chancellor shall serve as the Society's Parliamentarian. He shall have charge of the seal and certificate of incorporation of the Society, and ensure their timely renewal. The Chancellor shall also provide counsel to the Board of Governors regarding proposed changes to the KYSSAR Constitution and Bylaws. He shall also serve as an advisor to the Nominating Committee on matters of committee business.

Section 10 - The Historian shall, from time to time, make recommendations to the officers and Board of Governors for the collection and preservation of historical and genealogical material, shall cooperate with the historians of the chapters in collecting and recording information in reference to historical sites, and other kindred matters.

Section 11 - The Surgeon shall be a member of the medical profession licensed in the Commonwealth of Kentucky. He shall offer advice on good health to the members, and be available during meetings if required by the members.

Section 12 - The Chaplain shall, if possible, be a regularly ordained minister, and shall conduct such religious services as usually appertain to that office, at all functions of the Kentucky Society.

Section 13 - The Assistant Treasurer shall assist the Treasurer as requested with the execution of the duties of that office. The Assistant Treasurer will also attend to the mailing of dues notifications and membership cards to the General Membership of the Society. In the absence of the Treasurer, the Assistant Treasurer shall temporarily assume the duties of that office until such time as the Board of Governors can make a suitable replacement.

Section 14 - The Assistant Registrar(s) shall assist the Registrar as requested with the execution of the duties of that office. The Assistant Registrar(s) will also attend to the processing of supplemental applications. In the absence of the Registrar, the Assistant Registrar(s) shall temporarily assume the duties of this office until such time as the Board of Governors can make a suitable replacement. The Assistant Registrar(s) is/are not responsible to perform the prescribed work of any Chapter Registrar and/or Genealogist, or to conduct their research, or to correct their missing information.

Article IV – Elections

Section 1 - In all Society elections, as provided in Article VII, Section 9 of the KYSSAR Constitution, where more than one (1) officer candidate of the Kentucky Society, or Kentucky SAR nominee for Designated National Officer, is nominated for the same office, voting shall be by written ballot, with successive ballots being taken until a candidate and/or nominee receives a majority of votes cast.

Section 2 - All elected officers of the Kentucky Society, members of its Board of Governors, and members of the various committees of the Society may, from the time of their election or appointment, be asked to continue in their respective offices until their respective successors shall have been duly elected or chosen and installed.

Article V – Board of Governors

Section 1 - The Board of Governors shall conduct the affairs of the Society between meetings, and shall present any and all such actions to the Society's General Membership at the next meeting of the Society.

Section 2 - The Board of Governors shall convene a minimum of three (3) meetings between annual meetings. These meetings may be held in conjunction with the Society's annual, summer and fall meetings, or may be held at a different date and place whether in person or virtually before each meeting. The Board of Governors may also meet beyond the minimum number of meetings as it may desire, or upon call by the President, or at the request of any six (6) of its members.

Section 3 - The Recording Secretary shall record and maintain minutes of each meeting of the Board of Governors, in the same manner as those of meetings of the Society.

Section 4 - The Board of Governors (BOG) of the Kentucky Society, Sons of the American Revolution shall annually appoint two (2) non-voting members of its choosing to the Governor Isaac Shelby Chapter's Blue Licks Planning Committee. The appointments shall be made within thirty (30) days of the close of the Society's Annual Meeting. The appointed members shall be members in good standing with the Kentucky Society, and shall willingly accept the appointment by responding in the affirmative. The appointed members shall serve as liaisons to the Society's Board of Governors, and shall give an account of all meetings to the BOG as to the committee's current and proposed activities, any pertinent communications with state park management, and any known or anticipated assistance that may be required from the State Society regarding the planning and execution of the annual Governor Isaac Shelby Chapter's Blue Licks Memorial Ceremony event. The term of the appointments shall be for one (1) year and shall be served between the Society's annual meetings. Members may be appointed to successive years.

Article VI – Society Meetings

Section 1 - There shall be a summer, fall, and spring meeting of the KYSSAR each year, traditionally held in different parts of the State. The fall meeting (typically held the second or third Saturday in November), shall be designated as the Society's meeting for the election of officers as listed in Article VI, Section I of the KYSSAR Constitution, and the election of Kentucky SAR Nominees for Designated National Officers. The annual meeting of the Kentucky Society shall be held in accordance with Article IX of the KYSSAR Constitution, in the spring of each year (typically the second or third Saturday in March). The annual meeting shall be designated as the Society's meeting for the formal installation of elected officer positions of the Kentucky Society. Every effort shall be made to involve chapters in the area where the meeting is to be held in the planning and conduct of the annual meeting.

Section 2 - Notice of all Society meetings shall be sent to all members at least thirty (30) days in advance, and must clearly state the date, time, and place of the meeting.

Section 3 - Expenses of meetings shall be paid for by registration and other fees collected by the Treasurer. Where possible, the host chapter(s) shall supply personnel to assist with registration and other necessary arrangements.

Section 4 - The Order of Business at the meetings of the Society shall be that provided by the parliamentary authority supplemented by ceremonies appropriate to the Sons of the American Revolution.

Article VII – Chapters

Section 1 - It shall be the special duty of this Society and its officers to promote the establishment of chapters throughout the Commonwealth, and to encourage their

programs and activities. The President shall attempt to visit each chapter at least once during his term of office, whether in person or virtually.

Section 2 - Chapters form the foundation of the Kentucky Society. No person shall be a member of a chapter who is not a member of the Society.

Section 3 - Each chapter shall file current copies of its constitution and/or bylaws with the Secretary, and shall inform him of any amendments to them.

Section 4 - Each chapter is required to submit an annual report listing its officers and reporting on its activities to each annual meeting of the society. The report shall be submitted in writing. However, the person representing the chapter at the annual meeting may present an oral report. Consistent failure to comply with this requirement may result in the suspension or revocation of the chapter's charter by the Board of Governors. Each chapter is invited, and expected, to send representatives to each meeting of the Society and the Board of Governors, particularly the Chapter President.

Section 5 - The chapter secretary is responsible for notifying the State Secretary of any known changes in chapter membership through death or otherwise, and of any changes in the mailing address, telephone number, or email address of chapter members. At least one (1) officer of the chapter shall have a valid email address that is made available to the State Secretary.

Section 6 - In the event a chapter becomes inactive, or for any reason should cease to meet and fails to elect officers, the Society President shall have the authority to call a meeting of the chapter, and if necessary preside at a meeting, for the election of chapter officers, and to conduct such other business as may be necessary to reactivate the chapter.

Section 7 - Pending such a meeting, the Society President or his designate may appoint such temporary officers in the chapter as he may deem desirable, when the regular officers have for any reason ceased to function, and such temporary officers shall perform the duties of their offices and conduct the business of the chapter until a meeting can be held to reactivate the chapter.

Section 8 - In the event all efforts to reorganize an inactive chapter fail, then, on the recommendation of the Society President, the Board of Governors shall revoke the charter of the chapter and it shall cease to exist. In such a case, the property of the chapter shall become the property of the Kentucky Society, and its members shall become members of another chapter, preferably the nearest one geographically.

Section 9 - Members of the Kentucky Society may hold membership in more than one (1) chapter, and may be elected to serve as an officer in more than one (1) chapter, provided that the member does not serve as Chapter President in more than one (1) chapter simultaneously. In all cases where a member holds membership in more than one (1) chapter, the member shall designate one (1) chapter as his primary chapter, and only that chapter shall report the member to the Society for purposes of collecting dues.

It shall be the responsibility of the member to pay chapter dues in any secondary chapter.

Section 10 - Upon formation of a new chapter, the Kentucky Society shall provide that chapter with the sum of two hundred and fifty dollars (\$250.00), where such sum is to be used by the chapter for its activities during the interim before it collects dues.

Article VIII – Committees

Section 1 - Each standing committee of the Kentucky Society shall be described in the Bylaws of the Society as to its purposes and composition. Chairmen and members of standing committees, with the exceptions stated in the provisions of these Bylaws, shall be appointed by the President, but must be approved by the Board of Governors.

Section 2 - Ad hoc committees, their chairmen and members, shall be appointed by the President, but must be approved at the next meeting of the Board of Governors.

Section 3 - Chairmen of all committees shall make a report at all meetings of the Board of Governors.

Section 4 - Audit Committee: The Audit Committee chairman shall be appointed by the Society President and approved by the Board of Governors within thirty (30) days of assuming office. The Audit Committee shall consist of three (3) members from three (3) different chapters. This committee shall conduct an audit of the general fund, and the Endowment Fund prior to the next annual meeting, and render its report at that meeting. Should there be a change in the office of Treasurer during the course of the year, an audit shall also be conducted of all accounts at that time. In addition to ensuring the accuracy of the Society's accounts, the committee shall also assure that proper procedures are being followed in all financial matters.

Section 5 - Awards Committee: The members of the Awards Committee shall include representatives of at least three (3) chapters appointed by the President, and approved by the Board of Governors within thirty (30) days of assuming office. The President-Elect shall serve as chairmen of this committee. This committee shall advise the Board of Governors on appropriate awards to be made in the name of the Society.

Section 6 - Budget Committee: The Budget Committee shall consist of the Treasurer and four (4) other members of the Society, representing at least three (3) chapters appointed by the President, and approved by the Board of Governors within thirty (30) days of assuming office. The Treasurer shall serve as chairmen of this committee. The committee shall prepare an annual budget, give advice on the expenditure of funds, and report the same to the Board of Governors.

Section 7 - Executive Committee: The Executive Committee, consisting of the President, President-Elect, Vice President, Secretary, and Treasurer shall assume responsibility for the activities of the Kentucky Society between meetings of the Board of Governors, and shall present any and all such actions to the Society's Board of Governors and General Membership at the next meeting of the Society. The President

shall serve as chairman of this committee. The committee shall provide administrative oversight of the Society's Endowment Fund. The committee shall also select the delegates of the Society to the National Congress.

Section 8 - Membership Committee: The members of the Membership Committee shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. This committee shall be chaired by the Vice President and shall be responsible for increasing the membership in the Kentucky Society.

Section 9 - Nominating Committee: The Nominating Committee shall be composed as provided in Article VII, Section 1, of the KYSSAR Constitution. The President-Elect shall serve as chairman of this committee, and the Vice President shall serve as the committee's vice chairman. The Nominating Committee shall identify qualified candidates and nominees (as defined in Article XIV of the KYSSAR Bylaws), for all elective positions of the Society, and present them for nomination at the Society's fall meeting. Nominating committee members shall recuse themselves from being present and participating in discussions or voting for any contested position for which they are being considered.

Section 10 - Youth Programs Committee: The Youth Programs Committee chairman shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. The committee shall consist of:

- One (1) member selected by the chairman who will be responsible for the **Joseph S. Rumbaugh Historical Oratory Contest**;
- One (1) member selected by the chairman who will be responsible for the **George S. & Stella M. Knight Essay Contest**;
- One (1) member selected by the chairman who will be responsible for the **Arthur M. & Berdena King Eagle Scout Contest**;
- One (1) member selected by the chairman who will be responsible for the **ROTC/JROTC Cadet Recognition Program**;
- One (1) member selected by the chairman who will be responsible for the **Americanism Elementary School Poster Contest**;
- One (1) member selected by the chairman who will be responsible for the **SGT. Moses Adams Memorial Middle School Brochure Contest**; and
- One (1) member selected by the chairman who will be responsible for the **Dr. Tom and Betty Lawrence American History Teacher Award**. The program is open to all teachers, in public, private, or parochial schools, who teach 1750-1800 American History, at the elementary, middle, or high school levels.
- One (1) member selected by the chairman who will be responsible for the **NSSAR Youth Video Contest**, at the middle and high school levels.

Reports shall be given at each meeting of the Board of Governors, and at the annual meeting on the status of each of these programs.

Section 11 - Color Guard Committee: The Color Guard Committee chairman shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. The committee shall include representatives from no less than six (6) Society chapters, but a representative from every chapter is desired. The committee will immediately select a state color guard commander, a minimum of two (2) brigade commanders, a quartermaster, and a safety officer from amongst the notably active color guard members within the State Society. Their tenure shall be for one (1) year, and they may succeed themselves in the same position for up to two (2) additional years if so selected by the committee, but no one may serve more than three (3) consecutive years in the same position. Furthermore, none of the individuals selected in the aforementioned positions will be allowed to serve simultaneously in any of the other selected positions (Examples: the Color Guard Commander cannot also serve simultaneously as a Brigade Commander; a Brigade Commander cannot also serve simultaneously as the Safety Office, etc.). In addition, the committee chairman shall not serve simultaneously as the state's color guard commander, but may serve simultaneously in any of the other selected positions (Examples: the committee chairman may also serve simultaneously as the Quartermaster; the committee chairman may also serve simultaneously as a Brigade Commander, etc.). The color guard committee shall oversee, administer, and schedule cross-chapter participation under the inclusive banner of KYSSAR, in local, state, regional, or national historic and patriotic events. The color guard committee may also devise and provide common insignia for color guard participants.

Section 12 - Service to Veterans Committee: The Service to Veterans Committee chairman shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. Committee members shall consist of KYSSAR members appointed by their respective chapters. Each KYSSAR chapter will be permitted one (1) member on the committee, except for the primary chapter of the committee chairman which shall also be allowed to make a committee appointment.

The Service to Veterans Committee will promote and coordinate service to veteran's activities amongst the chapters of the Kentucky Society. The activities guided by the committee shall include, but not limited to:

1. Coordinating with veterans organizations for participation at Honor Flights, Memorial Day ceremonies, Veterans Day ceremonies, and Wreaths Across America, and...
2. Organizing the accumulation of donation materials for VA hospitals and other organizations whose primary clients are veterans. The Service to Veterans Committee will also promote the usage of the USS Stark Memorial Report for the accounting of service to veteran's activities of each chapter.
3. **The Service to Veterans Committee Chairman shall provide primary oversight for the completion of the USS Stark Memorial Tracker Spreadsheet.** The Service to Veterans Committee Chairman shall **also serve as** the liaison between the NSSAR National Veterans Committee and the KYSSAR Service to Veterans Committee.

Section 13 - Education Committee: The Education Committee chairman shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. The chairman of the committee will be the Education Director of the State Society.

Responsibilities of the KYSSAR Education Committee Chairman:

- 1) Select Education Committee members with the approval of the State President.
- 2) Implementation of Compatriot Training Programs.
- 3) Insurance of Compliance with Youth Protection Training Policies.
- 4) Tracking and Reporting Education Outreach Programs.

Responsibilities of the KYSSAR Education Committee:

- 1) Maintain a directory of all the compatriots within the society capable of providing educational presentations.
- 2) Maintain a catalog of all the educational presentations offered by the compatriots within the society.
- 3) Promote the catalog and directory to the local schools and various youth groups.
- 4) Support the National Education Committee in its programs.
- 5) Inform the society chapters of updates and programs available from the National Education Committee.
- 6) Vetting presentations provided by the society members, and ensure that they are of adequate quality and historical accuracy to qualify for the Youth Education Medal.
- 7) Reach out to the State Department of Education for information on their requirements for the teaching of Colonial American History and US Government.
- 8) Share information on the SAR Education Center and Museum Programs, and ask where the SAR can be of assistance.

Section 14 - Council of Chapter Presidents Committee: The chairman of the Council of Chapter Presidents Committee shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. Committee members shall consist of current KYSSAR Chapter Presidents elected by their respective chapters. However, Chapters are encouraged to have the officer next in the line of succession to be their president, also attend the meetings. The Council of Chapter Presidents Committee will provide a regular, organized forum for chapter presidents to freely and openly discuss matters of importance to their respective chapters and members. The committee will also serve to distribute current and future information regarding matters of the State and National societies. In addition, the committee will further serve to promote the collective suggestion of new ideas and initiatives, as well as the sharing of proven best practices amongst the chapters of the Kentucky Society. The committee shall meet, whether in person or virtually, no less than quarterly.

Section 15 - Blue Licks Memorial Weekend Promotional Committee: The Blue Licks Memorial Weekend Promotional Committee chairman and its members shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. This committee shall develop and initiate the use of appropriate promotional materials and activities, which ultimately enhance the attendance of, and the participant experience during, the annual Blue Licks Memorial Weekend event. Nothing in this section is intended to require the Kentucky Society to have any of its meetings at the Blue Licks Memorial Weekend Event.

Section 16 - Chapter Compliance Committee: The Chapter Compliance Committee chairman and its members shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. In an effort to assist and support chapters, this committee shall annually assess each chapter of the State Society as to its adherence to Article X of the KYSSAR Constitution, and Article VII of these Bylaws. The Committee shall contact and notify a Chapter if it is the opinion of the Committee that the Chapter is in substantial non-compliance with the Constitution and Bylaws of either the National or State Society, and shall work cooperatively to remedy the matter. In the event that the Committee determines the matter is not satisfactorily resolved, the Committee shall make its report to the Board of Governors detailing its findings and recommendations.

Section 17 - Constitution & Bylaws Committee: The Constitution & Bylaws Committee chairman and its members shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. This committee shall receive from the Board of Governors all proposed amendments to the KYSSAR Constitution and Bylaws, review said proposals, and report back to the Board of Governors with its findings and recommendations. Proposed amendments may originate from any member of the Kentucky Society in good standing.

Section 18 - Patriot Burials/Historical Markers Committee: The Patriot Burials/Historical Markers Committee chairman and its members shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office. This committee will assist chapters in identifying local burial sites of veterans of the American Revolutionary War, and with the process of designing, ordering, and erecting historical monuments, benches, roadside markers, plaques, etc., to celebrate patriot ancestors.

Article IX – Awards, Contests, and Programs

Section 1 – There shall be established from time to time awards and evidence of appreciation to members for outstanding work on behalf of the Society. All such awards and evidence of appreciation shall be approved in advance by the Awards Committee.

Section 2 - The Society shall also recognize, by appropriate means, outstanding citizens and acts of constructive citizenship of and by Kentuckians.

Section 3 - The Society shall encourage annual participation and sponsorship of the competitive contests of the National Society at both the chapter and the state levels. The

Society may offer prizes and financial incentives to encourage participation, to be paid from the state treasury and from individual gifts designated for that purpose, and shall encourage the chapters to do the same.

Article X – Endowment Fund

Section 1 - There shall be an Endowment Fund, which shall be composed of gifts and bequests made to the Society, and which shall be administered by the Executive Committee. The Treasurer shall report the status of the Endowment Fund at all Society meetings and Boards of Governors.

Section 2 - The Endowment Fund shall be invested in such securities, funds, obligations, and instruments as are permitted for investment by fiduciaries under the laws of Kentucky. The income from said fund shall be used for purposes of the Kentucky Society as shall be determined by the Executive Committee. The principle of said fund may not be expended for any purpose, except upon approval of three-fourths ($\frac{3}{4}$) vote of the members of the Society present and voting at an annual meeting; provided that, upon dissolution of the Society, said fund shall be distributed with other funds of the Kentucky Society.

Article XI – Legal Notice

Service of notice under the Constitution or Bylaws upon any member of the Kentucky Society, addressed to him at his last recorded place of residence or post office address, and forwarded by mail, shall be deemed sufficient service of notice, unless any member has in writing notified the Secretary of a change of address.

Article XII – Quorum

Section 1 - A quorum for the meetings of the Kentucky Society shall consist of a minimum of twenty (20) members in good standing and representing five (5) chapters.

Section 2 - Ten (10) members of the Board of Governors, representing five (5) chapters, shall constitute a quorum for the transaction of business.

Article XIII – Parliamentary Authority

The rules set forth in the most current edition of *Robert's Rules of Order, Newly Revised*, shall govern the meetings of the Kentucky Society, its Board of Governors, and all of the committees of the Society in which they are not inconsistent with the KYSSAR Constitution, the KYSSAR Bylaws, the Constitution and Bylaws of the National Society, the Articles of Incorporation of the National Society, and any special rules of order the National Society may adopt.

Article XIV – Definitions

Section 1 - In this Constitution and Bylaws, the term "Society" shall mean the Kentucky Society, Sons of the American Revolution, and reference to any officer, such as President, Secretary, Treasurer, etc., shall mean that officer in the Kentucky Society, except where herein otherwise specified.

Section 2 - In this Constitution and Bylaws, the term "ex officio" is used in the sense specified in our parliamentary authority. As specified in our parliamentary authority, "ex officio" members of committees shall be allowed to vote on matters of committee business.

Section 3 - In this Constitution and Bylaws, the term "send" or "mail" should be considered a broad term and include, US Mail, FED EX, UPS, Electronic Mail, and any other form of communication generally accepted by the business community.

Section 4 - In this Constitution and Bylaws, the term "qualified" is used to ensure that a candidate or nominee for election is a KYSSAR member in good standing.

Section 5 - In this Constitution and Bylaws, the term "member in good standing" shall mean a current dues paying member of the KYSSAR.

Article XV – Youth Protection Training Policy

All state officers, as specified in Article VI "Officers" of the KYSSAR Constitution, and Youth Program Committee members, as specified in Article VIII, Section 10 "Youth Programs Committee" of the KYSSAR Bylaws, shall possess a current and valid NSSAR's Youth Protection Training certificate. Members required to possess a Youth Protection Training certificate shall submit a copy of his certificate to the State Secretary within thirty (30) days of holding an office requiring the possession of the certificate.

Article XVI – Amendments

Amendments to the KYSSAR Bylaws may be proposed by any member of the Kentucky Society in good standing. Proposed amendments shall be presented to the Board of Governors, and then referred to the Constitution & Bylaws Committee who would then report on the proposed amendment at the next Board of Governors meeting or meeting of the Kentucky Society. The Committee could recommend to "pass" the proposed amendment, "not pass" the proposed amendment, or "pass with amendments". The Bylaws may be amended by a majority vote of those members present and voting at any properly called meeting of the Kentucky Society, provided that notice of any proposed amendments shall have been sent to all chapter officers for distribution to their members not less than thirty (30) days prior to the date of the meeting. An official notice published in the KYSSAR newsletter or on the KYSSAR website meets this requirement. In addition, the Bylaws shall be reviewed as needed for possible amendments. The Society's Constitution & Bylaws Committee Chair shall serve as chairman of the review and amendment process. The Society's Chancellor shall serve as adviser to the Constitution & Bylaws Committee Chair on such matters.

Amendments

- **Article VIII, Committees**..... **5 Mar 2011**
Add Section 12 (establishing Color Guard).
- **Article III, Duties of Officers**..... **9 Mar 2013**
Add Section 10 (describing duties of Surgeon).
- **Article VII, Section 4**..... **9 Mar 2013**
Adding requirement of annual report by chapters.
- **Article I, Membership**..... **8 Mar 2014**
Remove Youth and add Junior member.
- **Article II, Dues and Fees**..... **8 Mar 2014**
Add “no later than the date of the annual meeting”.
- **Article III, Duties of Officers**..... **8 Mar 2014**
Remove duties and add to Recording Secretary.
- **Article VII**..... **8 Mar 2014**
Add email to list and add requirement that at least one officer of the chapter register an email address with the Secretary.
- **Article VIII, Committees, Section 8**..... **8 Mar 2014**
Insert a provision regarding makeup of committee allowing for non-LMTF members to serve.
- **Article XIV, Section 3**..... **8 Mar 2014**
Add Section 3 (clarifying methods of communication).
- **Article II, Section 4**..... **16 Nov 2019**
Add “The Assistant Treasurer shall have general knowledge of all the duties of the Treasurer. He shall be able to replace the Treasurer in any temporary emergency or permanent disability. He is not expected to assist the Treasurer on a day-to-day basis. He shall be knowledgeable of the provisions of the duties maintained by the Treasurer (Article 3, Section 5)”.
- **Article II**..... **16 Nov 2019**
Add “Section 5a – The Genealogist shall assist the Registrar and the Chapter Genealogists and Registrars in the examination and evaluation of applications for membership when so requested.”
- **Article VIII, Committees**..... **14 Mar 2020**
Add Section 13 (Service to Veterans).
- **Article VIII, Committees**..... **12 Mar 2022**
Add Section 14 (Education Committee).
- **Article XVII**..... **20 Aug 2022**
Add Article XVII (Youth Protection Training Policy).

- **Article I, Section 7**..... **11 Mar 2023**
Add “(now converted to National Life Membership)”.
- **Article II, Section 3**..... **11 Mar 2023**
Strike “He shall also remit for each Life Member, from the Life Member Trust Fund, an amount not to exceed the regular chapter dues determined by the Life Member Trust Fund Committee.”
- **Article II, Section 5a**..... **11 Mar 2023**
Strike Section 5a in its entirety.
- **Article II, Section 8**..... **11 Mar 2023**
Add “In addition, new members shall not have to pay national, state, or chapter dues for the year following the approval of their application by the National Society, provided that the approval occurred on or after September 1st.”
- **Article III, Section 1**..... **11 Mar 2023**
Strike “of the Life Member Trust Fund Committee”; Add “The President shall also appoint (with the approval of the Board of Governors), the KYSSAR Liaison to the Kentucky D.A.R. Society, formally known as the National Society, Daughters of the American Revolution (N.S.D.A.R.); and the KYSSAR Liaison to the Kentucky C.A.R. Society, formally known as the National Society, Children of the American Revolution (N.S.C.A.R.). In addition, the President shall appoint (with the approval of the Board of Governors), the Society’s newsletter editor, its webmaster, and its social media editor.”
- **Article III, Section 2**..... **11 Mar 2023**
Add “He shall be a member ex officio of the Executive Committee, and of all other committees”; Add “the Awards Committee”; Strike “and as a member of the Life Member Trust Fund Committee.”
- **Article III, Section 3**..... **11 Mar 2023**
Add “He shall be a member ex officio of the Executive Committee, shall serve as vice chairman of the Nominating Committee, and”; Strike “chairman of the Kentucky Society Awards Program”.
- **Article III, Section 4**..... **11 Mar 2023**
Add “and shall be a member ex officio of the Executive Committee”; Add “In the absence of the Recording Secretary, the Secretary shall temporarily assume the duties of that office until such time as the Board of Governors can make a suitable replacement.”
- **Article III, Section 5**..... **11 Mar 2023**
Add “He shall serve as a member ex officio of the Executive Committee, and as chairman of the Budget Committee. The Treasurer shall temporarily assume the duties of the Assistant Treasurer in their absence until such time as the Board of Governors can make a suitable replacement.”

- **Article III, Section 6**.....**11 Mar 2023**
Add “temporarily”; Add “until such time as the Board of Governors can make a suitable replacement.”
- **Article III, Section 7**.....**11 Mar 2023**
Add “The Registrar shall keep a current roster of Society members, and regularly provide said roster to the Treasurer”; Add “temporarily”; Add “until such time as the Board of Governors can make a suitable replacement.”; Add “The Registrar is not responsible to perform the prescribed work of any Chapter Registrar and/or Genealogists, or to conduct their research, or to correct their missing information. He is simply to assist the chapters by providing guidance and training, by making recommendations, and by ensuring that applications are complete and accurate before approving, signing, and forwarding them to the NSSAR’s Registrar General.”
- **Article III, Section 8**.....**11 Mar 2023**
Add Section 8 in its entirety.
- **Article III, Section 9**.....**11 Mar 2023**
Add “be an attorney licensed in the Commonwealth of Kentucky, and”; Add “provide counsel”; Add “The Chancellor shall serve as the Society’s Parliamentarian”; Add “and ensure their timely renewal”; Add “The Chancellor shall also provide counsel to the Board of Governors regarding proposed changes to the KYSSAR Constitution and Bylaws. He shall also serve as an advisor to the Nominating Committee on matters of committee business.”
- **Article III, Section 13**..... **11 Mar 2023**
Add Section 13 in its entirety.
- **Article III, Section 14**..... **11 Mar 2023**
Add Section 14 in its entirety.
- **Article IV, Section 1**..... **11 Mar 2023**
Strike “VI”; Add “VII, Section 7”; Add “more than one (1) candidate is nominated for the same office, or any other elected position as deemed necessary”.
- **Article IV, Section 2**..... **11 Mar 2023**
Strike “shall”; Add “may”; Add “be asked to”; Add “elected or”.
- **Article V, Section 1**..... **11 Mar 2023**
Add “and shall present any and all such actions to the Society’s General Membership at the next meeting of the Society”.
- **Article V, Section 2**.....**11 Mar 2023**
Add “The Board of Governors shall also meet a minimum of two (2) additional meetings between annual meetings, and such meetings may be held in conjunction with the Society’s summer and fall meetings, or may be held at a different date and place whether in person or virtually. As it is with the annual meeting, meetings of the Board of Governors that take place at the Society’s summer or fall meetings, shall also be in a separate session prior to those meetings. The Board of Governors may

also meet beyond the minimum number of meetings”; Strike “at least two (2) other times during the year”; Strike “three (3)”; Add “six (6) of its”.

- **Article V, Section 3**.....**11 Mar 2023**
Add “Recording”.
- **Article V, Section 4**.....**11 Mar 2023**
Add new Section 4 (Governor Isaac Shelby’s Blue Licks Planning Committee Liaisons)
- **Article VI, Section 2**..... **11 Mar 2023**
Add “all Society”; Add “shall be sent to all members at least thirty (30) days in advance, and”; Strike “and should be signed by the Secretary”.
- **Article VII, Section 1**.....**11 Mar 2023**
Add “attempt”; Add “whether in person or virtually”.
- **Article VII, Section 3**.....**11 Mar 2023**
Add “and/or”.
- **Article VII, Section 4**.....**11 Mar 2023**
Strike “withdrawal”; Add “suspension or revocation”; Add “and expected”; Add “particularly the Chapter President”.
- **Article VII, Section 5**.....**11 Mar 2023**
Add “that is made available to the State Secretary”.
- **Article VII, Section 8**..... **11 Mar 2023**
Add “geographically”.
- **Article VII, Section 9**..... **11 Mar 2023**
Add “and may be elected to serve as an officer in more than one chapter, provided that the member does not serve as Chapter President in more than one chapter simultaneously”; Strike “such a case”; Add “all cases where a member holds membership in more than one chapter”.
- **Article VII, Section 10**..... **11 Mar 2023**
Add “two hundred and”; Strike “50”; Add “250”.
- **Article VIII, Section 1**..... **11 Mar 2023**
Add “Chairmen and members of standing committees, with the exceptions stated in the provisions of these Bylaws, shall be appointed by the President, but must be approved by the Board of Governors.”
- **Article VIII, Section 4**..... **11 Mar 2023**
Add “The Audit Committee chairman”; Add “and approved by the Board of Governors”; Strike “immediately after”; Add “within thirty (30) days of assuming office”; Strike “the Life Member Trust Fund”.
- **Article VIII, Section 5**..... **11 Mar 2023**
Add “The members of the”; Add “and approved by the Board of Governors”; Strike “shortly after assuming office”; Add “within thirty (30) days of assuming office”.
- **Article VIII, Section 6**..... **11 Mar 2023**

Strike “Shortly after assuming office”; Add “of the Society”; Add “appointed by”; Add “and approved by the Board of Governors within thirty (30) days of assuming office”; Add “The Treasurer shall serve as chairmen of this committee.”

- **Article VIII, Section 7**..... **11 Mar 2023**
Add “and shall present any and all such actions to the Society’s Board of Governors and General Membership at the next meeting of the Society”; Add “The President shall serve as chairman of this committee”; Add “The committee shall provide administrative oversight of the Society’s Endowment Fun.”
- **Article VIII, Section 8**..... **11 Mar 2023**
Strike former Section 8 in its entirety: (Life Member Trust Fund Committee).
- **Article VIII, Section 8**..... **11 Mar 2023**
Rename Section 9 to Section 8; Add “The members of the Membership Committee shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office.”
- **Article VIII, Section 9**..... **11 Mar 2023**
Rename Section 10 to Section 9; Add “The President-Elect shall serve as chairman of this committee, and the Vice President shall serve as the committee’s vice chairman”; Strike “members”; Add “candidates”; Strike “meeting prior to the annual”; Add “fall”.
- **Article VIII, Section 10**.....**11 Mar 2023**
Rename Section 11 to Section 10; Add “The Youth Programs Committee chairman shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office”; Strike “Shortly after assuming office, the President shall appoint a Youth Programs Committee, which”; Add “selected by the chairman” for each of the five bulleted contests or programs; Add a sixth bullet “One member selected by the chairman who will be responsible for the SGT. Moses Adams Memorial Middle School Brochure Contest.”; Add a seventh bullet “One member selected by the chairman who will be responsible for the Dr. Tom and Betty Lawrence American History Teacher Award. The program is open to all teachers, in public, private, or parochial schools, who teach 1750-1800 American History, at the elementary, middle, or high school levels.”
- **Article VIII, Section 11**..... **11 Mar 2023**
Rename Section 12 to Section 11; Add “chairman”; Add “approved by the Board of Governors within thirty (30) days of assuming office”; Add “The committee”; Strike “at least three”; Add “no less than six (6)”; Add “but a representative from every chapter is desired”; Strike “The Vice-President shall serve on this committee, but is not the chair by default”; Add “The committee will immediately select a state color guard commander, a minimum of two (2) brigade commanders, a quartermaster, and a safety officer from amongst the notably active color guard members within the State Society”; Strike “shall be elected by majority vote from active state color guard members”; Strike “two years”; Add “one (1) year”; Add “in the same position for up

to two (2) additional years if so selected by the committee, but no one may serve more than three (3) consecutive years in the same position”; Add “Furthermore, none of the individuals selected in the aforementioned positions will be allowed to serve simultaneously in any of the other selected positions (Examples: the Color Guard Commander cannot also serve simultaneously as a Brigade Commander; a Brigade Commander cannot also serve simultaneously as the Safety Office).”; Add “In addition, the committee chairman shall not serve simultaneously as the state’s color guard commander, but may serve simultaneously in any of the other selected positions (Example: the committee chairman may also serve simultaneously as the Quartermaster).”

- **Article VIII, Section 12**.....**11 Mar 2023**
 Renumber Section 13 to Section 12; Add “The Service to Veterans Committee chairman shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office”; Strike “The Chairman of the Service to Veterans Committee shall be appointed by the President shortly after assuming office.”
- **Article VIII, Section 13**.....**11 Mar 2023**
 Add “The Education Committee chairman shall be appointed by the President and approved by the Board of Governors within thirty (30) days of assuming office”; Strike “Shortly after assuming officer the State President shall appoint the Chairman of the Education Committee”; Add “Responsibilities of the KYSSAR Education Committee Chairman:”.
- **Article VIII, Section 14**.....**11 Mar 2023**
 Add new Section 14: (Council of Chapter Presidents Committee).
- **Article IX, Section 1**..... **11 Mar 2023**
 Add “All such awards and evidence of appreciation shall be approved in advance by the Awards Committee.”
- **Article X, Section 1**..... **11 Mar 2023**
 Add “The Treasurer shall report the status of the Endowment Fund at all Society meetings and Boards of Governors.”
- **Article XII, Section 1**..... **11 Mar 2023**
 Strike “ten members”; Add “twenty members”; Strike “three chapters”; Add “five chapters”.
- **Article XII, Section 2**..... **11 Mar 2023**
 Strike “three members”; Add “Ten members”; Strike “two chapters”; Add “five chapters”.
- **Article XIV, Section 2**..... **11 Mar 2023**
 Add “As specified in our parliamentary authority, “ex officio” members of committees shall be allowed to vote on matters of committee business.”

- **Article XV**..... **11 Mar 2023**
Renumber Article XVI to XV; Strike “Section 11”; Add “Section 10”.
- **Article XVI**..... **11 Mar 2023**
Renumber Article XV to XVI; Strike “ten (10) days”; Add “thirty (30) days”; Add “In addition, the Bylaws shall be reviewed for possible amendments no sooner than three years from the last review, and no later than five years. The Society’s Chancellor shall serve as chairman of the review and amendment process.”
- **Article I, Section 3**..... **04 Nov 2023**
Add “or Assistant Registrar(s),”
- **Article III, Section 7**..... **04 Nov 2023**
Add “and/or” in front of Assistant Registrar; Add “(s)” to Assistant Registrar to read “Assistant Registrar(s)”; Replace “He is” in the last sentence with “The Registrar and/or Assistant Registrar(s), are”.
- **Article III, Section 8**..... **04 Nov 2023**
Add “and” in front of Assistant Registrar; Add “(s)” to Assistant Registrar to read “Assistant Registrar(s)”.
- **Article III, Section 14**..... **04 Nov 2023**
Add “(s)” to Assistant Registrar to read “Assistant Registrar(s)”...in four (4) locations; Add “/are” to the word (is) in the last sentence to read “is/are”.
- **Article IV, Section 1**..... **16 Nov 2024**
Add language separating “Kentucky Society Officer Candidates from Kentucky SAR Nominees for Designated National Officers.”
- **Article IV, Section 2**..... **16 Nov 2024**
Add “elected”; Add “its”; Add “members of”.
- **Article V, Section 2**..... **16 Nov 2024**
Add “convene”; Add “three (3)”; Add “These”; Add “annual,”; Add “before each meeting.”
- **Article VI, Section 1**..... **16 Nov 2024**
Add “The fall meeting shall be designated as the Society’s meeting for the election of officers as listed in Article VI, Section I of the KYSSAR Constitution, and the election of Kentucky SAR Nominees for Designated National Officers.”; Add “The annual meeting shall be designated as the Society’s meeting for the formal installation of elected officer positions of the Kentucky Society.”
- **Article VIII, Section 9**..... **16 Nov 2024**
Add “Nominating committee members shall recuse themselves from being present and participating in discussions or voting for any contested position for which they are being considered.”

- **Article VIII, Section 10**..... **16 Nov 2024**
Add “One (1) member selected by the chairman who will be responsible for the NSSAR Youth Video Contest, at the middle and high school levels.”
- **Article XIII – Parliamentary Authority**..... **16 Nov 2024**
Add “The rules set forth in the most current edition of *Robert’s Rules of Order, Newly Revised*, shall govern the meetings of the Kentucky Society, its Board of Governors, and all of the committees of the Society in which they are not inconsistent with the KYSSAR Constitution, the KYSSAR Bylaws, the Constitution and Bylaws of the National Society, the Articles of Incorporation of the National Society, and any special rules of order the National Society may adopt.”
- **Article XIV, Section 4**..... **16 Nov 2024**
Add “In this Constitution and Bylaws, the term "qualified" is used to ensure that a candidate or nominee for election is a KYSSAR member in good standing.”
- **Article XIV, Section 5**..... **16 Nov 2024**
Add “In this Constitution and Bylaws, the term "member in good standing" shall mean a current dues paying member of the KYSSAR.”
- **Article XVI – Amendments**..... **16 Nov 2024**
Add “language regarding amendment proposals and meeting notifications being sent to “all chapter officers for distribution to their chapter members”; Add “An official notice published in the KYSSAR newsletter or on the KYSSAR website meets this requirement.”
- **Article III, Section 1**..... **16 Aug 2025**
Add “and its Americanism Report editor.”
- **Article VIII, Section 12**..... **16 Aug 2025**
Add “3. The Service to Veterans Committee Chairman shall provide primary oversight for the completion of the USS Stark Memorial Tracker Spreadsheet.”
- **Article VIII, Section 15**..... **16 Aug 2025**
Add new Section 15: (Blue Licks Memorial Weekend Promotional Committee).
- **Article VIII, Section 16**..... **16 Aug 2025**
Add new Section 16: (Chapter Compliance Committee).
- **Article VIII, Section 17**..... **16 Aug 2025**
Add new Section 17: (Constitution & Bylaws Committee).
- **Article VIII, Section 18**..... **16 Aug 2025**
Add new Section 18: (Patriot Burials/Historical Markers Committee).
- **Article XVI – Amendments**..... **16 Aug 2025**
Add “Amendments to the KYSSAR Bylaws may be proposed by any member of the Kentucky Society in good standing. Proposed amendments shall be presented to the Board of Governors, and then referred to the Constitution & Bylaws Committee who would then report on the proposed amendment at the next Board of Governors meeting or meeting of the Kentucky Society. The Committee could recommend to

“pass” the proposed amendment, “not pass” the proposed amendment, or “pass with amendments”; “Add “as needed”; Strike “no sooner than three (3) years from the last review, and no later than five (5) years”; Replace “Chancellor” with “Constitution & Bylaws Committee Chair”; Add “The Society’s Chancellor shall serve as adviser to the Constitution & Bylaws Committee Chair on such matters.”